



MIANI TECHNICAL INSTITUTE

Trinco Road, Thannamunai, Batticaloa-30024, Eastern Province, Sri Lanka

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To,

Respected Benefactors/Donors,



Project: Detailed Report of Vocational Trainings in Miani Technical Institute

Greetings from Rev. Fr. Prabhas, Miani Technical Institute, Thannamunai, Batticaloa, Sri Lanka. Many thanks to you for keeping in touch with me for several good causes. We felt your full presence spiritually and financially and big thanks to you for helping Miani Nagar in many ways.

As you know very well Miani Nagar is a charitable institution established in Sri Lanka. We offer a variety of essential services to the poor people in Sri Lanka. Apart from home for the children, we run a Miani Technical Institute that offers several courses for young adults. We find these Courses are a pre-requisite to get suitable employment in Sri Lanka. These are called Vocational Trainings for drop outs from universities or those who do not get chance to study in universities and also those youth who completed O Levels. It is registered under Tertiary & Vocational Education

Commission at 354/2 Elvitigala Mawatha, Colombo 00500. These are certified with diploma and NVQ Level 1,2,3,4 & 5 stages.



Brief description of the Miani Technical Institute (*The background of the institute, key issues/ problems faced, geographic coverage, etc.*)

Miani Technical Institute is one of the well-recognized Institutions in the Eastern Province of Srilanka. It provides different kinds of courses for the youth and helps them to find job. Tourism and Hospitality is one of the courses in the Institution and it is a demanded sector by the Hotels and is highly encouraged by the Ministry of Tourism. Tourism becomes one of the income generating sectors to the Government. Many foreigners like to visit Srilanka and to enjoy their vacations and to spend their time staying in hotels. Eastern Province is developing the tourism and hospitality since there are places and facilities to provide services to the foreigners.

Pasikkudah is one of the famous places in Batticaloa District and many hotels are being built viewing the natural sceneries to attract the foreigners. The hotels are in need of well-trained staffs to provide their services in professional way. Miani Technical Institute provides skillful training to the students and prepares them to deal with the guests in proficient manner.

Miani Technical Institute concentrates more to develop and to increase the job opportunities for the tourism hospitality and IT sector in Eastern Province. The target group for this training program is unemployed, school leavers, school dropped out, female and the persons with disability. The project is implemented with the approval of the Ministry of Tourism. Miani Technical Institute tries its best to support this target group by helping them make use of the facilities and the benefits available for them. Through this institute, Miani Technical Institute expects the target group/ the

participants to improve the quality of their life style by raising income to their families. In the year 207 onwards the trainees have been recruited by Miani Technical Institute. These people were given opportunity to do the hotel Management courses in NVQ Level 3&4. These trainees were from Ampara, Batticaloa, Trincomalee and Polonnaruwa Districts. These training courses have been designed by Tertiary and Vocational Education Commission (TVEC) in National Vocational Qualification system (NVQ) and accreditations were obtained from TVEC.

The Below picture clearly gives us glimpse of students carrying their certificates which are issued and recognized by Tertiary and Vocational Education Commission (TVEC). The certificates are directly sent by Education Department head office from Colombo. With this certificate they are qualified to go to overseas like Qatar, Kuwait, Gulf, Australia, UK, Europe, Maldives, Singapore, Malaysia, India for job opportunities and we can clearly witness many of the students who left for overseas for jobs after securing NVQ Level certificates who got trained in Miani Technical Institute.



The Courses are as follows:

1. Cook
2. Steward
3. Room Attendant
4. Food & Beverage (F& B)
5. Baker
6. Front Officer
7. Information & Communication Technology (IT)
8. Graphic Designer

The cost for the courses per student is as follows

SR.#	Categories	Information & communication Technology Technician (ICTT) NVQ L4, 6 months	Cook NVQ L4, 6 months	Steward NVQ L3, 4 months	Room Attendant NVQ L3, 4 months	Food & Beverage NVQ L3, 6 months	Baker NVQ L4, 6 months	Front Officer NVQ L3, 4 months	Tailor NVQ L3, 3 Months
1	Consumables	3,000.00	8,000.00	5,000.00	5,000.00	6,000.00	8,000.00	4,000.00	5,000.00
2	Stationary	1,000.00	750.00	700.00	750.00	750.00	750.00	1,000.00	700.00
3	uniform	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
4	NVQ assessment	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
5	Record book	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
6	Certificate awarding	500.00	500.00	500.00	1,000.00	500.00	500.00	500.00	500.00
7	utility charges	7,000.00	4,000.00	2,500.00	2,500.00	3,000.00	4,000.00	3,000.00	3,000.00
8	Instructor payment	6,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
9	Demo Payment	3,000.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
10	Parents Meeting	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
11	English Class	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
	Sub Total	27,500.00	27,750.00	23,200.00	23,750.00	24,750.00	27,750.00	23,000.00	23,700.00
	10% institutional charges	2,750.00	2,775.00	2,320.00	2,375.00	2,475.00	2,775.00	2,300.00	2,370.00
	Total Course Fee (per students)	30,250.00	30,525.00	25,520.00	26,125.00	27,225.00	30,525.00	25,300.00	26,070.00
<p>Note :- Institutional Travelling allowance, OJT Travelling Allowance are not include in the above course fee.</p>									

1. Cook: It's an NVQ Level 4 for 6 months Institutional Training & another 6 months ON THE JOB TRAINING WITH JOB PLACEMENT







2. Steward: It's an NVQ Level 3 for 4 months Institutional Training & ON THE JOB TRAINING WITH JOB PLACEMENT



3. Room Attendant: It's an NVQ Level 3 for 4 months Institutional Training & ON THE JOB TRAINING WITH JOB PLACEMENT



4. Information & Communication Technology (IT) – It's an NVQ Level 4 for 6 months Institutional Training Courses in MS Word, Excel and other software as well as general Data Processing skills. (CAA-COMPUTER APPLICATION ASISSTANT & ICTT-INFORMATION AND COMMUNICATION TECHNOLOGY TECHNICIAN)



Information Technology Courses- We have been running these NVQ Level courses for the past 13 years attended by more than 2000 students so far. It is fair to say that in today's labor market, an average junior employee may not necessarily use computer skills in his/her job, but he/she would not be offered a job if he/she did not have proficiency in MSWord or Excel. It is this vital gap that we are trying to bridge with our courses. Post-qualification, armed with an NVQ Level Certificate, a number of our past students have managed to obtain good jobs in commercial enterprises in Batticaloa as well as in Colombo, Trinco and Jaffna.

However, the Pandemic, Easter Bombings, Economic Crisis affected all our courses in a big way. For the past two years, we are just managing with the old computers and many students are trying to enroll in attending our courses. By the grace of God, we have 36 Laptops and we made a very good IT Lab now. At present we have 3 IT Labs and we have almost 70 Desk top computers and 36 Laptops.

5. Food & Beverage (F & B): It's an NVQ Level 4 for 6 months Institutional Training & another 6 months ON THE JOB TRAINING WITH JOB PLACEMENT



6. Front Officer: It's an NVQ Level 3 for 4 months Institutional Training & ON THE JOB TRAINING WITH JOB PLACEMENT



7. Baker: It's an NVQ Level 4 for 6 months Institutional Training & another six months ON THE JOB TRAINING WITH JOB PLACEMENT



8. Tailor: It's an NVQ Level 4 for 6 months Institutional Training & another 6 months ON THE JOB TRAINING WITH JOB PLACEMENT





Finally,

During the pandemic lockdowns due to the threat of infection ensured no one attended classes here. Most of the students who travelled by public transport, promptly cancelled their courses and stayed at home. In response, the Institute stopped all training sessions completely and our inflow of funds also stopped abruptly. Now we have upgraded our computers and many students are applying and due to the admin cost we are charging some amount not for the profit purpose but to pay salaries to the instructors and teachers and also for the admin costs. I wanted to inform to the donors that we are looking here but to educate the students free of charge since students come from very difficult family background but to support our teacher's salary and other we like to use the donations for electricity charges, salaries for the teachers, chefs, instructors & minor staffs like cleaners etc. But unfortunately, not all the students' families are rich enough to pay full amount. There are few students who are not able to pay due to financial struggles of the parents. Therefore I Fr. Prabhas, the Principal of the Miani Technical Institute request the benefactors to support the students by helping them to pay at least 50% by the families and other 50% by the benefactors so that we can cover up all the expenses without troubling the students' parents. Apart from these students come every day from other towns and villages. They also need travel allowances and I am also trying to look for funds for those students who come from far so that the travel allowances are shouldered by either the management or from donor.

Now that the pandemic has reduced its devastation, we are seeing a high demand for our courses but, without the right sponsorship, we cannot offer them the course. And, as a responsible institute, we cannot and will not offer an inferior course. We currently have around 75 students enrolled for our IT courses, started in June 2023. Many of the youth come from poor homes. As a non-profit organization, we have great sympathy for these students and we want to help them. But, without the appropriate sponsorship, we cannot do. We charge them only a small fee and even that, they are struggling to pay.

It is heart-breaking to see how economic crisis has affected the future of our students. They are getting deprived of education solely because they have no access to computers. Most of these promising students come from poor families and if they do not follow a course such as ours, they will drop out of education altogether. Knowing this, we are trying to do all we can to control the dropouts, but we need your help. We believe this Course can transform their lives and their families' lives. Also, for good measure, we promise: Every dollar of your donation will go towards education of the students. We will not use any of your donations for admin expenses. Our costs are already covered. Please come forward and lend a helping hand by as many of the students as possible by selecting whatever the course which we are offering. We hope people like you will help us in this regard and I expect to collaborate with you in more social services. Hoping for a positive reply from you. You can contribute whatever the amount you like to do. Per one student we need 30,000 LKR and you can choose as many students as you wish depending on the funds you have. We totally have 200 students.







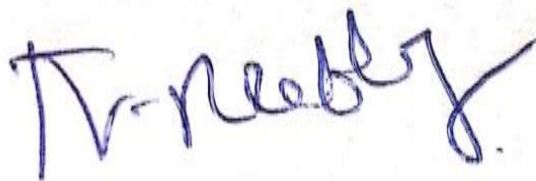
Complete Number of the Bank Account:	8105012845
Surname and Name of the Bank Account Holder	MIANI TECHNICAL INSTITUTE
Address and Telephone of the Account Holder	Miani Nagar, Trinco Main Road, Somascan Fathers, Thannamunai, Batticaloa, Sri Lanka Mobile: 0094-775660747
Currency of the Bank Account:	Sri Lankan Rupees
Currency in which you prefer to receive the transaction:	Any
Name of the Bank:	Commercial Bank
Branch address and telephone number:	Batticaloa Branch, No.42, Bar Road, Batticaloa, Sri Lanka Tel. No. Manager – 0094-65-2226401 General – 0094-65-2226402 - 3 Fax no. – 0094-65-2226404
Branch Code:	7056 105
SWIFT or BIC Code:	CCEYLK LX
IBAN Code (If Applicable):	CCEYLK LX

Your contribution can and will make significant difference to the young Students.

I look forward to hearing from you.

Sincerely,

Rev. Fr. Prabhas



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Batticaloa.
Tel: 065 2240969.